

Foundation for Polish Science

ul. I. Krasickiego 20/22, 02-611 Warszawa, POLAND

“European Funds for a Smart Economy” Program (FENG)

**Application for project funding
in the call for proposals
1/2023**

FIRST TEAM

Priority axis	Measure	
An environment conducive to innovation	First Team	
PROG.XX.YY-IN.ZZ-0001/23		
Application number	Application date	Call number

GENERAL INFORMATION

The Application for funding is submitted on behalf of the Applicant by the Main Contractor of the project. The Application should be submitted electronically using the FPS's electronic system, after registering on its website: <https://wnioski2023.fnp.org.pl>. After logging in to the electronic system, select a call from the list of available ones suitable for Measure 2.2 EFMEP First Team, and then proceed to complete the Application form. The data in the electronic form should be completed in Polish, as appropriate for the Application. The attachments should be uploaded to the system using the appropriate templates. The templates can be found both in the "Files for download" section and in each section requiring an attachment.

1. PROJECT INFORMATION

1/2 Basic project information	
Project number	<i>Assigned by the system</i>
Project title	Max. 300 characters
Short description of the project (abstract)	Max. 2,000 characters
Keywords	Max. 300 characters
Field and specialization	
OECD (more than one are allowed)	Science - level 1
	<i>Drop-down list</i>
	Field - level 2
	<i>Drop-down list</i>
	Specialization - level 3
	<i>Drop-down list</i>
The area of the project's KIS	<i>Drop-down list</i>
Justification of the selected KIS area	Max. 1,000 characters
Project start date	<i>Your entry</i>
Project completion date	<i>Your entry</i>
Project implementation place	<i>Province (drop-down list)</i> <i>County (drop-down list)</i> <i>Municipality (drop-down list)</i> <i>Town / city (drop-down list)</i> <i>Street (drop-down list)</i>
Building number	...
Suite number	...

2/2 PROJECT'S COMPLIANCE WITH THE EU'S HORIZONTAL POLICIES

1/4 Compliance with the horizontal principles of equal opportunities and non-discrimination

Justification of the project's compliance with the principle of equal opportunities and non-discrimination	Max. 2,000 characters
Products / services in the project (replicated section)	
Product / service name	Max. 100 characters
Effect	Beneficial / Neutral (checkmark)
Explanation	Max. 500 characters
Explanation of the project's compliance with the principle of equality of men and women	Max. 1,000 characters

2/4 Project's compliance with the Charter of Fundamental Rights (CFR)

Explanation	Max. 2,000 characters
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3/4 Project's compliance with the Convention on the Rights of Persons with Disabilities (CRPD)

Explanation	Max. 2,000 characters
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4/4 Project's compliance with the sustainable development principle

Project's compliance with environmental regulations with identification of relevant legal acts	Max. 2,000 characters
Compliance with the 6R principles or other environmental aspects	
Choose:	<ul style="list-style-type: none"> The project will be implemented in accordance with the 6R principles The project will have a beneficial effect on other environmental aspects (not covered by the 6R principles)
If "the project will be implemented in accordance with the 6R principles"	
Description of the project implementation method in accordance with at least two 6R principles (indicators for selected principles should be described in the „Environmental indicators” table)	Max. 2,000 characters

If “the project will have a beneficial effect on other environmental aspects (not covered by the 6R principles)”	
Description of the beneficial effect of the project on other environmental aspects (not covered by the 6R principles) (provide an at least 1 indicator showing an improvement by not less than 10% in the “Environmental indicators” table)	Max. 2,000 characters

2. APPLICANT – INSTITUTION

1/2 Applicant	
Name	...
TIN (NIP)	...
Legal form	<i>Drop-down list</i>
Form of ownership	<i>Drop-down list</i>
Country	<i>Drop-down list (according to the competition rules – Poland)</i>
Zip code	...
Address of the Applicant	Province (<i>drop-down list</i>) County (<i>drop-down list</i>) Municipality (<i>drop-down list</i>) Town / city (<i>drop-down list</i>) Street (<i>drop-down list</i>)
Building number	...
Suite number	...
E-mail	...
Phone	...
Website	...
Mailing address (if different from the above)	Province (<i>drop-down list</i>) County (<i>drop-down list</i>) Municipality (<i>drop-down list</i>) Town / city (<i>drop-down list</i>) Street (<i>drop-down list</i>)
Building number	...
Suite number	...
E-mail	...
Phone	...

2/2 Contact person for project evaluation on the part of the Applicant	
First name	...
Last name	...
Academic title	...

E-mail	...
Phone	...

3. MAIN CONTRACTOR

First name	...
Last name	...
Academic title	...
Nationality	<i>Drop-down list</i>
Polish citizenship	<i>Yes / No (checkmark)</i>
Country of residence	...
Locality	...
Zip code	...
Street	...
Building number	...
Suite number	...
E-mail	...
Phone	...
Website	...
Institution	...
Unit	...
Doctoral degree award date	YYYY
Documented 6-month or longer break from work	<i>Drop-down list (Yes / No)</i>
Key research achievements of the Main Contractor of the project	Max. 2,000 characters
Impact of the key research achievements of the Main Contractor of the project on a given field of science	Max. 2,000 characters
Experience of the Main Contractor of the project in the implementation of research projects	Max. 2,000 characters
Other information helpful / useful in assessing competences of the Main Contractor of the project	Max. 2,000 characters
Planned employment of the Main Contractor of the project during the implementation of the project (min. 0.5 FTE)	...

4. PARTNERS

1/2 Foreign Research Partner	
Letter of intent of from the Foreign Research	Attachment: "Letter of intent of from the foreign research partner"

Partner	
How his/her participation can add significant value to the project	Max. 2,000 characters
2.2 National Economic Partner	
First name	...
Last name	...
Academic title	...
E-mail	...
Phone	...

2.2 National Economic Partner	
Name	...
Country	...
REGON	...
KRS (if applicable)	...
Letter of intent to cooperate	Attachment: "Letter of intent from the national economic partner"
How can the Partner's participation add a significant value?	Max. 2,000 characters
Contact person on behalf of the national economic partner	
First name	...
Last name	...
Academic title	...
E-mail	...
Phone	...

5. DETAILED PROJECT INFORMATION

1/3 Novelty and originality of the proposed R&D work in the Project	
Description of novelty / originality of the proposed R&D work, including development tasks	Max. 4,000 characters
State of the art	Max. 4,000 characters
Resolution of the problem posed in the project	Max. 4,000 characters

2/3 Potential for the implementation of the project	
Project Work Schedule	Attachment.PDF ("Project Work Schedule") according to the template

Description of the planned research group and technical resources owned and obtainable under the project	Max. 2,000 characters
Key risks and how to mitigate them	Max. 2,000 characters

3/3 Plan for the management of the project deliverables	
Plan to leverage results with potential implementation value	Max. 1500 characters
Potential recipients of the project deliverables	Max. 1500 characters
Planned strategy for commercialization and management of intellectual property	Max. 1500 characters

6. PROJECT BUDGET

1/5 Project timeframe				
Project duration	<i>Dates copied automatically from the "Project information" section</i>			
2/5 Accounting periods				
12 monthly accounting periods	<i>The system divides the project duration into 12-month periods based on the start and finish dates entered in the "Project information" section.</i>			
3/5 Budget category amounts scheduled for subsequent accounting periods				
Name	Year 1	Year 2	Year 3	N+1
Task 1. Performance of R&D work				
1.1a Remuneration of the R&D staff
1.1b Scholarships
1.2 Development of the R&D staff
1.3 Other direct costs
Task 2. Equipment				
2.1 Purchase of research equipment
Task 3. Subcontracting				
3.1 Subcontracting
Task 4. Project publicity				
4.1 Project publicity
Task 5. Indirect costs of the project				
5.1 Project indirect costs
4/5 Cost totals				
The sum of all costs within 12-month periods				
Total				
Funding				
Eligible	<i>The system calculates values automatically</i>			

The sum of all costs in the budget	
Total	
Funding	
Eligible	<i>The system calculates values automatically</i>
5/5 Justifications for expenditure	
Justifications for expenditure	<i>Attachment</i>
5/5 Justifications for expenditure	
Justifications for expenditure	<i>Attachment: "Justifications for expenditure" "Material and Financial Schedule" in the XLS and PDF formats</i>

7. INDICATORS

PRODUCT INDICATORS	Baseline value	Target value	Unit of measure	Description of the methods of calculation and verification of the indicator's target
Number of implemented R&D projects		...	units	Max. 500 characters
Researchers working in supported research facilities		...	EPC	Max. 500 characters
Research organizations participating in joint research projects		...	units	Max. 500 characters
Nominal value of equipment for research and innovation		...	PLN	Max. 500 characters

Product indicators for verification of expenses settled using the simplified method	Target value	Unit of measure	Description of the methods of calculation and verification of the indicator's target
Open stationary training		units	Max. 500 characters
Open remote training		units	Max. 500 characters
Closed stationary training		units	Max. 500 characters
Closed remote training		units	Max. 500 characters
Completed training service – exams		units	Max. 500 characters

Result indicators	Baseline value	Target value	Unit of measure	Baseline year	Target year	Description of the methods of calculation and verification of the indicator's target
Supported projects' publications			units			Max. 500 characters
Patent applications filed			units			Max. 500 characters

Environmental indicators	Baseline value	Target value	Unit of measure	Baseline year	Target year	Description of the methods of calculation and verification of the indicator's target
Indicator 1						Max. 500 characters
Indicator 2						Max. 500 characters

8. STATEMENTS

1/3 Statement by the Main Contractor of the project	
Statement by the Main Contractor of the project	Attachment: "Statement by the Main Contractor of the project" according to the template

2/3 Mandatory statements by the Applicant	
1. I declare that I am aware of the criminal liability under art. 270, 271 and 273 of the Criminal Code, for offenses against credibility of documents, and under art. 297 of the Criminal Code, for submitting forged, altered, untrue or unreliable documents and for making unreliable, written statements about circumstances that are material to obtain support.	Yes (checkmark)
2. I declare that I have read the "Regulations for the Selection of Projects" and the "Financing Agreement" form and I accept their provisions.	Yes (checkmark)
3. I undertake to make the project implementation site available for evaluation purposes before signing the "Financing Agreement". the evaluation will be carried out by the Managing Authority, Intermediary Authority or other authorized institution or organizational unit.	Yes (checkmark)
4. I declare that the institution I represent has consents of all persons whose personal data I provide in the Application to the processing of this data and to the entrustment of the processing to the Intermediary Authority in order to carry out the project selection procedure.	Yes (checkmark)
5. I declare that the institution I represent has the original documents the scanned copies of which are attached to the Application.	Yes (checkmark)
6. I declare that the information provided in the Application (in the boxes and in the attachments) is identical in both language versions	Yes (checkmark)
7. I undertake to participate in surveys and interviews and to share information for the purposes of evaluations (assessments) conducted by the Managing Authority, Intermediary Authority or other authorized institution or organizational unit or entity performing evaluation.	Yes (checkmark)
8. I declare that the project does not involve activities excluded from financing pursuant to art. 7 of Regulation (EU) 2021/1058 of the European Parliament and of the Council of 24 June 2021 on the European Regional Development Fund and the Cohesion Fund (OJ. EU L 231, 30.06.2021, p. 159; OJ. EU L 261, 22.07.2021, p. 58).	Yes (checkmark)

3/3 Optional statements by the Applicant (if applicable)
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I declare that if the project is qualified for funding, I will apply for necessary licenses / permits and I will refrain from starting research work until necessary authorizations are obtained.	Declaration on requesting an approval from an ethics committee required by the legislation on experiments on animals	Yes / NA (checkmark)
	Declaration on requesting an approval required under the legislation on nature protection	Yes / NA (checkmark)
	Declaration on requesting an approval required under the legislation on genetically modified organisms	Yes / NA (checkmark)
	Declaration on requesting an approval or authorization required under the legislation on clinical trials	Yes / NA (checkmark)

Information clause

Data Controller

The Foundation for Polish Science (ul. Ignacego Krasickiego 20/22, 02-611 Warszawa; entered in the register of associations, other social and professional organizations, foundations and independent public health care institutions of the District Court for Warsaw in Warsaw, 13th Commercial Division of the National Court Registry, KRS 0000109744, NIP 5260311952, REGON 012001533) is the Administrator of personal data of all persons participating in the implementation of the PoC Project – on the part of applicants, beneficiaries, external entities, including those named in the Application for funding in the competition (contact persons for the purpose of evaluation of the project on the parts of the Applicant, the Entrepreneur, and the Main Contractor), as well as persons authorized for ongoing contacts as part of the implementation of the Financing Agreement – processed in order for these persons to participate in the process of applying for support and subsequent possible implementation of the First Team Project. The Data Controller processes all personal data provided in the Application for funding of the project as part of the competition and other personal data provided in the competition and project documentation.

Data Protection Officer

The Data Controller has appointed a Data Protection Officer (DPO). You can contact the DPO in all matters regarding the processing of personal data by e-mailing iodo@fnp.org.pl or by contacting the Data Controller's registered office.

Purpose, legal bases and duration of the processing

The personal data is processed for the following purposes associated with the project co-financed by the EU based on the Act of 28 April 2022 on the principles of implementation of tasks financed from European funds in the financial perspective 2021-2027, without limitation:

- a) evaluation and selection of the proposal for funding.

If the funding is awarded:

- a) conclusion of an agreement for the funding and implementation of the project;
- b) monitoring of the implementation of the project;
- c) evaluation, control and audit of the project,
- d) evaluation of information and publicity activities;
- e) acceptance of the project's deliverables, its evaluation and financial settlement;
- f) ascertainment, exercise or defense of legal claims (if applicable).

The personal data has been received from the Applicant who completed the Application in the FPS's system, or personal data may come from publicly available registers.

Fulfillment of legal obligations and performance of tasks in the public interest or in the exercise of official authority vested in the Data Controller is the legal basis for the processing of personal data by the Data Controller. Providing personal data is a statutory requirement and failure to provide it may result in a negative assessment of the Application or a refusal to conclude the funding agreement.

The personal data will be processed in accordance with the legislation on national archival resources and archives, until the completion of all tasks related to the implementation and settlement of EFMEP 2021-2027, subject to any regulations which may provide for a longer period for scrutiny, and, in addition, regulations on state aid, de minimis aid and VAT.

Recipients of personal data

The personal data may be transferred to the following categories of data recipients: public authorities, entities performing public tasks or acting on behalf of public authorities, in particular: the Ombudsman for European Funds, experts, the Audit Authority, the EU's institutions or entities entrusted by the EU with tasks related to the implementation of the EFMEP 2021-2027, to the extent and for the purposes resulting from legal provisions, entities providing services necessary for the performance of the FPS's tasks, including IT partners, entities providing technical or organizational support (where such entities process data based on a contract with the Data Controller and only in accordance with its instructions).

Rights of data subjects

At any stage of data processing by the FPS, you have the right to:

1. access your data and obtain information about the scope of data processed by us and obtaining a copy of this data;
2. modify and rectify your data and, if there are no other legal constraints, to limit their processing;
3. have your data completely deleted ("the right to be forgotten"), if there are no other legal constraints;
4. not to be subject to automated decision-making based on profiling;
5. object the processing of the personal data if there are no other legal constraints;
6. restrict the processing, if there are no other legal constraints;
7. have your data transferred to another data controller, if the data is processed in connection with an existing consent or contract;

8. lodge a complaint with the President of the Office for Data Protection regarding improper data processing;
9. withdraw your consent at any time without affecting the lawfulness of the previous consent-based processing (if the processing is based on consent).

Detailed information on the possibilities of exercising one's rights can be found on the FPS's website (www.fnp.org.pl), in the "Personal data protection" tab (<https://www.fnp.org.pl/ochrona-danych-osobowych>).

While proceeding to the editing of the Application, I declare that the persons whose data has been included in this form have been informed about this fact and received the information on the protection of personal data contained in this clause.

9. VERIFICATION AND SUBMISSION OF THE APPLICATION

1/3 Verification and closure of the Application

The system automatically checks the Application for completion and accuracy of mandatory fields and attachments. Any errors or omissions are displayed with an indication of the section where correct data must be entered. Successful verification enables the „Finish editing data” button. After clicking the button you will not be able to make any further changes to the Application.

2/3 Generating and retrieving the Application

Compile the Application

This button allows you to compile the Application and download it as a PDF file.

The downloaded Application must be signed with an electronic signature.

3/3 Submitting the signed Application

To finish submitting the Application, attach the signed, previously retrieved, PDF file and click the “Submit the Application” button. The system will generate a notification about the successful submission of the Application and send it to the e-mail addresses entered in the Application.